

EMPLOYEES - Series 400

409 Vacations/Leaves of Absence

409.17 Professional Leave

Attendance at educational meetings or visiting other schools is permitted at full pay if such absence is approved by the superintendent or his/her designee. If any supervisor, teacher or other certified employee wishes to be absent from duty for a brief period to attend a professional meeting, or to visit schools, a written request for the superintendent's approval should be signed by the principal and filed prior to the first day of the requested leave.

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Revision Date: March 21, 2005

Legal Reference: Iowa Code Sections 20.9; 279.12