

## **STUDENTS - Series 500**

### **504 Student Health and Safety Regulations**

#### **504.1 Student Health Services and Immunization Certificates**

##### **Health Certificate**

A student enrolling in the district shall have a physical exam by a licensed physician. Each student will submit an up-to-date certificate of health upon request of the superintendent or his designee.

##### **Immunization Certificate**

A student enrolling in a school in the district shall submit a certificate of immunization against Diphtheria-Tetanus-Pertussis (4 doses if born after September 15, 2000; or 3 doses if born on or before September 15, 2000. One of these doses must be received on or after four years of age), Polio (3 doses with one dose  $\geq$  4 years of age), Measles-Rubella (2 doses. First dose  $\geq$  12 months of age, second dose no less than 28 days after the first dose), Hepatitis B (3 doses if born on or after July 1, 1994) and Varicella (1 dose  $\geq$  12 months of age if born on or after September 15, 1997, or a reliable history of natural disease).

A provisional certificate may be issued for up to 120 calendar days or the remainder of the semester in which the applicant is provisionally enrolled, whichever is greater, while documentation is being established or immunization is in progress. If the applicant has not submitted a permanent certificate of immunization by 30 days prior to the expiration of the provisional enrollment, the school nurse shall notify the applicant, or if a minor, her/his parents or guardian, in writing, of the impending expiration of provisional enrollment and invite the applicant and parents or guardian for a conference to discuss the rules regarding provisional enrollment.

The Board of Education has legal authority to refuse to re-admit students who were enrolled with a temporary certificate if they have not complied with immunization requirements.

No student will be allowed to circumvent these requirements. However, exemptions from the immunization requirement will be allowed only for medical or religious reasons recognized under the law. A valid Iowa State Department of Health Certificate of Immunization Exemption shall be completed and filed with the superintendent of schools for both religious and the medical exemption.

The medical exemption shall state medical reason for noncompliance with the immunization requirement and be signed by the student's licensed physician. The religious exemption shall state the religious reasons for noncompliance with the immunization requirement and be signed by the student or the parent/guardian of the student, if the student is a minor.

Health records shall be kept in the school nurse's office. Included in these records will be: an Iowa immunization certificate, physical examination information, various screening results, pertinent physical history records and an emergency release card.

### **Special Health Services**

Some students need special health services to participate in their educational program. These students shall receive special health services concurrent with their educational program. Licensed health personnel shall provide special health services under the support of the school, The duties of the licensed personnel include:

- to participate as a member of the education team;
- to provide the health assessment;
- to plan, implement, and evaluate the written individual health plan;
- to plan, implement, and evaluate special emergency health services;
- to serve as liaison and encourage participation and communication with health service agencies and individuals providing health care;
- to provide health consultation, counseling, and instruction to the student, the student's parent, and the staff in cooperation and conjunction with the prescriber;
- to maintain a record of special health services;
- to report unusual circumstances to the prescriber, parent and school administration; and
- to assign, delegate, instruct, provide technical assistance to and supervise qualified designated personnel; and update knowledge and skills to meet special health service needs.

The record of special health services shall include:

- the student's name;
- the special health service;
- the prescriber or person authorizing;
- the date and time;
- the signature and title of the person providing the special health service; and
- any unusual circumstances in the provision of such services.

Prior to the provision of special health services the following shall be on file:

- a written statement by the prescriber detailing the specific method and schedule of the special health service, when indicated;
- a written statement by the student's parent requesting the provision of the special health service;
- a written report of the preplanning staffing or meeting of the education team;
- and
- a written individual health plan.

Licensed health personnel, in collaboration with the education team, shall determine the special health services to be provided and the qualifications of individuals performing the special health services. The documented rationale shall include the following:

- an analysis and interpretation of the special health service needs, health status stability, complexity of the service, predictability of the service outcome, and risk of improperly performed service;
- the determination of the special health service, task, procedure, or function is part of the person's job description;
- the determination of the assignment and delegation, based on the student's needs;
- a review of the designated person's competence; and
- the determination of initial and ongoing level of supervision required to ensure quality services.

Licensed health personnel shall supervise the special health services, define the level of supervision, and document the supervision.

Licensed health personnel shall instruct qualified designated personnel to deliver and perform special health services contained in the individual health plans. Documentation of instruction and periodic updates shall be on file at the school.

Parents shall provide the usual equipment, supplies, and necessary maintenance for such. The equipment shall be stored in a secured area. Personnel responsible for the equipment shall be designated in the individual health plan.

Adoption Date: March 8, 1993

Review Date: February 9, 2009

Revision Date: February 9, 2009

Legal Reference: S 155A.4(2)"c", Iowa Code  
Education (281)-541.23(281);512.3(9)

Iowa Code Sections 139.9; 143; 232.67 through 232.75; 280.13  
Iowa Administrative Code 670-3.403) State Dept. of Health  
Regulations, 470.7.1039) et seq.

Cross Reference: 402.2 Child Abuse Reporting  
501.2 Entrance - Admissions  
504 Student Health & Safety Regulations