

## A Parent's/Student's Guide to PowerSchool – WBMS

(updated 9-2016)

Let's get started!

1. First, go to the **PowerSchool student/guardian website:**

<http://ps-westbranch.gwaea.org/public/>

You can also access the website through our district website

[www.west-branch.k12.ia.us](http://www.west-branch.k12.ia.us) and click on the PowerSchool link under Quick Links.



2. This will take you to the **Parent/Student login:**

This is the same username and password you use for registration. If you need help with your login information, please contact Ellen Gunderson in our office.

If you have multiple children, you will need to click on the name of your middle school student.

3. You will have the option to select **Grades and Attendance tab or the Standards tab.**



4. Let's look at **Grades and Attendance** first.

You will see the Quick Lookup Page for your student. This provides attendance and current course information for each course.

Attendance By Class																			
Exp	Last Week					This Week					Course	Q1	E1	E2	E3	Q2	S1	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F									
1(1-6)											Spanish 7 Noelck, Abby - Rm: High School	--	0	--	--	--	--	1	0
1(1-6)											Art 7 Milster, Kathryn - Rm: High Schoo	--	--	0	--	--	--	0	0
2(1,3,5)											Chorus7 Reed, Chris - Rm: High School	0	--	--	--	0	0	1	0
2(2,4,6)											Band Ledtje, Leah - Rm: High School	0	--	--	--	0	0	0	0
3(1-6)											Science 7 Forsyth, Magness - Rm: 110	0	--	--	--	0	0	1	0
4(1-6)											Lang. Arts 7 Calkins, Jim - Rm: 224	0	--	--	--	0	0	1	0
5(1-6)											Reading 7 Arlen, Carrie - Rm: 201	0	--	--	--	0	0	1	0
6(1,3,5)											Study Hall 7 Fettkether, Stephanie - Rm: Library		--	--	--			1	0
6(2,4,6)											PE 7/8 Poula, Lynnette - Rm: Elementary		--	--	--			0	0
7(1-6)											Eastern World Cultures 7 Brown, Erin - Rm: 203	0	--	--	--	0	0	1	0
8(1-6)											Math 7 Strope, Kelsey - Rm: 115	0	--	--	--	0	0	1	0
9(1-6)											7 Homeroom Arlen, Carrie - Rm: 201		--	--	--			1	0
<b>Attendance Totals</b>																	<b>9</b>	<b>0</b>	

**NOTE: Anything that is blue is a link to more information.**

5. By clicking on the **blue teacher's name**, you will be taken to your personal email program to send an email to the selected teacher.

6. By clicking on the **blue dashes** under the grading period, you will be taken to the course score detail page that shows daily scores, missing work, and additional information about each course.

**Class Score Detail:**

Course	Teacher	Expression	Final Grade <sup>1</sup>
Reading 7	Arlen, Carrie	5(1-6)	0%

Teacher Comments:

Section Description:

Grades last updated on 09/30/2014

1 - This final grade may include assignments that are not yet published by the teacher. It may also be a result of special weighting used by the teacher.

Assignment Scores						
Due Date	Category	Assignment	Standard	Score	%	Codes
08/22/2014	In-Class Work	<a href="#">King Arthur Questions</a>		--/0		✓
09/04/2014	Assessments	Freak Dictionary Assignment	Employ the full range of research-based comprehension strategies, including maki	--/0		✓ S
09/05/2014	Assessments	Freak the Mighty Ch. 1-6 Quiz	Employ the full range of research-based comprehension strategies, including maki	--/0		✓ S
09/10/2014	In-Class Work	Ind. Reading #1 Log		--/0		✓
09/11/2014	Assessments	Dream Quest Assessment	Cite evidence to analyze what the text says explicitly and what it infers	--/0		✓ S
09/18/2014	Assessments	Freak the Mighty Ch. 7-12 Quiz		--/0		✓

**NOTE: Anything that is blue is a link to more information.****7. Assignment Name:**

Teacher	Arlen, Carrie
Course	Reading 7
Assignment name	King Arthur Questions
Description	Before beginning Freak the Mighty, students build some background knowledge on King Arthur by watching a short video and completing some questions.

**8. Score Comment:** (click on dashes before 0 – if there is a comment, your cursor will turn into a hand)

Score Comment	
Teacher	Arlen, Carrie
Course	Reading 7
Assignment name	Dream Quest Assessment
Date Due	09/11/2014
Comment	Make sure the quote you use supports what the question is asking for.

9. Let's go back to the **Standards** tab.



<b>Band (Ledtje, Leah)</b>	<b>Q1</b>	<b>S1</b>	<b>Y1</b>
<a href="#">Instrumental/Vocal Technique</a>	S	S	S
<a href="#">Music Literacy</a>	S	S	S

<b>Chorus7 (Reed, Chris)</b>	<b>Q1</b>	<b>S1</b>	<b>Y1</b>
<a href="#">Sing/Play</a>	E	E	E
<a href="#">Productivity &amp; Accountability</a>	E	E	E

<b>Eastern World Cultures 7 (Brown, Erin)</b>	<b>Q1</b>	<b>S1</b>	<b>Y1</b>
<a href="#">Economy</a>	S	S	S
<a href="#">Geography</a>	E	E	E
<a href="#">Government</a>	S	S	S

<b>Lang. Arts 7 (Calkins, Jim)</b>	<b>Q1</b>	<b>S1</b>	<b>Y1</b>
<a href="#">Use language conventions when writing, speaking, reading, or listening</a>	E	E	E
<a href="#">Present claims and findings, emphasizing salient points coherently</a>	E	E	E
<a href="#">Develop writing by planning, revising, editing, rewriting, or a new approach</a>	E	E	E

**NOTE: Anything that is blue is a link to more information.**

This screen will show you the current standard score for each course. This is the information that will show up on a report card at the end of each quarter.

This **final standard score** is calculated using the Mean (average) for assignment scores. Please note that N's and I's are weighted to affect the average more than Es, Ss and Cs.

**Name:** MS/HS Standards Performance Scale

**Type:** Alpha Scale

**New**

Grade/Label	Description	Cut-off	Grade Value
E	Expert	90	100
S	Solid	80	85
C	Competent	70	75
N	Needs Relearning	10	45
I	Insufficient Evidence	0	0

**Cut-Off** is the final calculated percentage that the student must meet or exceed to receive that Grade/Label as a final grade.

**Grade Value** is the percentage used for calculations when this Grade is entered as an assignment score.

10. If you click on the blue standard name, you will receive **additional information about that standard.**

**Standard Details**

Teacher	Brown, Erin
Course	Eastern World Cultures 7
Standard Name	Economy
Description	Understands how goods and services are created and distributed, and how this affects people's lives and relationships between countries
Gradescale	MS/HS Standards Performance Scale
Gradescale Description	MS/HS SBG

Gradescale Details	Grade Label	Description
	E	Expert
	S	Solid
	C	Competent
	N	Needs Relearning
	I	Insufficient Evidence

11. You have the ability to sign up for **email alerts**. Go to the left hand menu on the home screen.

**Navigation**

-  Grades and Attendance
-  Grade History
-  Attendance History
-  **Email Notification**
-  Teacher Comments
-  School Bulletin

12. From here, you can select the content and the frequency of your email requests:

**What information would you like to receive?**

- Summary of current grades and attendance
- Detail report showing assignment scores for each class.
- Detail report of attendance.
- School announcements.
- Balance Alert (Note: will only be sent when student is low on funds).

**How often?**

Weekly ▾

**NOTE: This option will not provide assignment score detail within the email.** The emails will give you a “heads up” that information has been updated. You will still need to login to the website for full details.

If you have any questions/concerns, please contact Ellen Gunderson or Sara Oswald at 319-643-5324.