

Appendix G

West Branch Community Schools Criteria for Minors Special License

Requirements to obtain a minor's special license:

1. Be 14.5 years old.
2. Complete 8th Grade
3. The student must have completed an approved driver education program.
4. Hold an instructional permit and clean driving record for six consecutive months.
5. Be in good academic standing.
6. The parent(s) and student must meet in person with the high school principal (administrative designee) for West Branch administrative approval. For incoming freshmen, this must happen after August 1st.
7. The student must register the vehicle(s) the student will be driving to the school and inform the school of any changes.
8. The student must have no record of unexcused absences from class.
9. The student must have passed all subjects the quarter immediately preceding the minor's special license.
10. The student must have no activities code violations prior to the request for the minor's special license.

Restrictions to maintain a minor's special license:

1. Obtain, complete and abide by the restrictions as stated in the Iowa DOT Affidavit for School License.
2. The student must abide by all the traffic laws in Iowa
The student must use the most direct designated route to and from school and home. "School" refers to the building or site of attendance only. Students may stop for gas only if it is on the designated route or for school approved purposes only. Students may not drop or pick up others off at the elementary/middle school. Students may have one additional passenger that does not live in their household, but may not stop to pick them up or drop them off.
3. The student may only drive between the hours of 5:00 a.m. and 10:00 p.m. and on school or days when school sponsored activities occurs. Student must maintain academic eligibility for activities at all times.
4. The student must have no record of unexcused absences involving the use of a school permit.

Criteria for Minor’s Special License:

Enforcement

1. West Branch Police Department will be provided with names, birth dates, and makes/models of vehicles driven by students with Minor Special Licenses.
2. A sticker will be placed on the vehicle driven by a student on a school permit.
3. WBHS and law enforcement officials will exchange information. Parent(s) will be notified of violations.
4. WBHS will not issue any warnings. The first time a student violates any restriction and / or DOT regulation or law, the school district will withdraw permission for the student to possess a special minor’s license. The school district will notify the Iowa Department of Transportation of this decision.
 - a. **First offense:** Your license will be suspended for 30 days and you must pay a fee to reinstate your minor school license.
 - b. **Second offense:** Your license will be revoked for 30 days and you must pay a fee to reinstate to an instruction permit for six months before you are eligible for a minor school license.

The above criteria are to provide for a safer more secure driving environment in relation to school. The rules will be strictly enforced and the notion that driving is a privilege and not a right will be continually emphasized.

I know and understand this criterion and will abide by all expectations.

Student

Parent

Principal

Date

Make/Model of Vehicle

Year/Color of Vehicle

For additional information about a Minor’s Special License please go to www.iowadot.gov or call 1-800-832-1121.