

**SECTION 00 11 13  
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN: That sealed bids will be received by the West Branch Community School District at the West Branch Community School District office at 225 N. Maple St, West Branch, Iowa, until 2:00 p.m. on Monday, September 14, 2026. The bids will be opened soon after. The project consists of furnishing the following supplies, equipment, and/or services.

**WEST BRANCH CSD GREENHOUSE REPLACEMENT**

**WEST BRANCH, IOWA**

**PROJECT NO. 26209000**

The bids are for a single Prime Contract (General, Civil, Mechanical, and Electrical combined) south of West Branch High School. Work includes new slab, foundations, and site grading, with Mechanical, Electrical, and Plumbing connections for an Owner-Furnished, and Owner-Installed Greenhouse. Some coordination with Greenhouse installer will be required. Refer to Alternates for additional work. Bids shall be on a lump sum basis; segregated sub-bids will not be accepted.

Work is anticipated to commence upon award of contract, with on-site work commencing October 5, 2026, and be completed by November 25, 2026.

A pre-bid conference is scheduled for Monday, August 26, 2026 at 3:00 p.m. behind West Branch High School, 900 W. Main St, West Branch, IA..

A public hearing will be conducted at a meeting to be held at 225 N. Maple St, West Branch, IA, at 5:30 p.m., on the 10th day of August, 2026, at which time and place any person may appear and file objections to the proposed plans, specifications, form of contract, and the estimated cost of said project.

Plans and specifications governing the construction of the proposed Work have been prepared by OPN Architects, Inc of Iowa City, Iowa.

Bidders and sub-bidders requiring interpretation of the bidding documents or substitution requests are required to make a written request to the Architect by 5:00 p.m. local time, seven calendar days prior to the date for receipt of Bids. Clarifications or modifications of the Bid Documents will be addressed via Addendum no later than four calendar days prior to the date for receipt of Bids.

1. Direct all correspondence to: Elizabeth Seiberling, [eseiberling@opnarchitects.com](mailto:eseiberling@opnarchitects.com)

Bidders for the Contract may obtain copies of the Bidding Documents by contacting Rapids Reproductions, Cedar Rapids, IA Ph. 319-364-2473, beginning August 18, 2026 in accordance with the Instructions to Bidders upon depositing the sum of \$100 (written to OPN Architects), or a valid MBI Plan Deposit card issued for the current year, for each set of documents. Documents may also be viewed on Rapids Reproductions website plan room at [www.rapidsrepro.com/planroom/](http://www.rapidsrepro.com/planroom/).

Bid security in the amount of 5% of the total bid in the form of certified check, credit union share draft, or surety bond written on an original AIA Document A310, Bid Bond is required for this project. The successful bidder will be required to provide surety Performance and Payment Bonds in an amount equal to one hundred percent (100%) of the Contract Sum.

**WEST BRANCH CSD GREENHOUSE REPLACEMENT  
WEST BRANCH, IOWA**

**PROJECT NO. 26209000**

The award of the contract may be made by the West Branch Community School District to any responsible bidder or bidders offering suitable supplies, equipment and/or service at the lowest price taking into consideration the quality of materials or service in the best interest of the Owner. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities, and to enter into such contract or contracts as shall be deemed in the best interest of the Owner.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa.

END OF SECTION